



Ref No : SVC/Acs/2024/ P/

5th February, 2024

ADMISSION ONLINE HELPDESK SUB-COMMITTEE (2024-2025)
Helpdesk for OBC-NL/SC/ST/EWS and PwBD candidates

This is for information of all the concerned that an Admission Online Helpdesk Sub-Committee for SC/ST/OBC-NL/EWS and PwBD candidates comprising the following staff members has been constituted to help the students during the admissions, as per admission schedule announced by the University of Delhi. **The committee is requested to function with immediate effect as per university admission schedule, till admissions are over.** All admission related general queries with respect to the Sri Venkateswara College can be sent at the following email ID. The Candidate/s will get revert within 24 hours.

S. No.	Name of the Staff	Details of courses	Mobile Number/e-mail Id
1.	Dr Nandita Narayanasamy Associate Professor Department of Biochemistry	Convener, Admission Online Helpdesk Sub -Committee	helpdesksub@svc.ac.in

Admission Helpdesk Sub-Committee for OBC-NL, SC, ST & EWS categories

S. No.	Name of the Staff	E-mail ID	Mobile Number
1.	Dr Ram Kishore Yadav (Convener)	macramkishore.yadav@gmail.com	98716 00448
2.	Ms Laishram Saya Devi	saya.thoi@gmail.com	95608 01145

Admission Helpdesk Sub-Committee for PwBD category

S. No.	Name of the Staff	E-mail ID	Mobile Number
1.	Dr Kanwar Singh (Convener)	drsinghkanwar@gmail.com	94167 11417
2.	Mr Ashish Jain	ajain@svc.ac.in	88262 54065

Note:-

1. The aspirants for admission or candidates who have qualified the cut-off are advised not to visit the college for any admission related matters. **Queries will be answered only between 09:30 AM and 1:30 PM.**
2. All admission related queries, correspondence and dealings with respect to the **Sri Venkateswara College only** can be made through email or contact number as mentioned above for concerned purpose.
3. The matters related to the Admission Policy, Students' Admission Login/Dashboard, Refund of Admission Fee, University Admission Portal should be addressed to the Admission Branch of the University of Delhi.
4. Those who have qualified the cut-off declared by the college and have any query or concern with respect to processing of their admission or any associated matter can contact the Teacher/Admission-in-Charge/Coordinators of the respective courses/departments.
5. Sports related inquiry may also be sent to Dr Narendra Gaur, Convener, Sports Committee (98180 48470) at sports@svc.ac.in and ECA related inquiry may also be sent to Prof Om Prakash, Nodal Officer, ECA admission (99996 15156) at eca@svc.ac.in
6. Hostel related inquiry may be sought through hostelwarden@svc.ac.in vide contact number 011-2411 2197.
7. The staff members are requested to check their e-mail, WhatsApp, College & Delhi University websites (www.svc.ac.in & www.du.ac.in) etc. regularly for day-to-day updates.
8. Any addendum/corrigendum shall be posted on the college website only.

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Prof Sanjay Kumar
Convener, Admission Committee

KS
Prof K. Chandramani Singh
Acting Principal

प्राचार्य
Principal
श्री वेंकटेश्वर महाविद्यालय
Sri Venkateswara College
दिल्ली विश्वविद्यालय / University of Delhi
धौला कुआँ, नई दिल्ली / Dhoola Kuan, New Delhi-21